

**Minutes of the 33rd Neighbourhood Plan Committee Meeting held on
Tuesday 13th March 2018 at 7:30pm in Wickham Market Resource Centre**

Present:

Cllr Dick Jenkinson (Chairman)
Hannah Benstead Sonya Exton
Cllr Robin Cooke Colin Owens
Ray Lewis

In attendance: Jo Peters – Clerk to the Council

1. Chairman's opening remarks and to receive apologies for absence

Apologies were accepted from George Hering, Arthur Stansfield, Angela Hadley, Wendy Stoney, Anne Westover and Roger Theobald. Cllr Clune was not present.

The Chairman reported on an article recently advertised within The Telegraph regarding new homes. He also gave details regarding a planning application in which had been put forward for 34 new homes within Ufford.

2. Declarations of Interest

There were none.

3. To approve the draft minutes of the Neighbourhood Plan Committee meeting held on Tuesday 13th February 2018

The draft minutes were **Unanimously** Proposed for **Approval** and were duly signed by the Chairman as a true record.

4. Review Neighbourhood Plan Action List and record all completed and outstanding items

The Action List was updated accordingly.

The Chairman provided details regarding the document produced by Anne Westover and confirmed that Anne had advised it would not be possible to amend her policy wording to be in line with the Vision document.

5. Policy Work

It was agreed the Chairman would re-circulate a copy of Anne Westover's draft policy work to all Committee members.

6. Site Options and Assessment

The Chairman advised the final document would be sent once it had been Approved by Locality.

7. Navigus Planning Update

The Chairman reported that Chris Bowden had now sent an invoice for the two reports that Navigus Planning had prepared to date. He also confirmed the remaining unspent funds would be handed back to Locality.

8. Open Day – 18th March 2018

The Chairman provided details regarding the content of the proposed display boards and the rolling PowerPoint presentation that would be shown throughout the day. He gave details regarding the Open Day process and Committee Members provided comments on the proposed presentation to be given and amendments were carried out.

It was agreed that if the potential bad weather forecasted for Sunday 18th March resulted in a poor turn out the Open Day would be repeated on an alternative date.

It was also agreed a map would be supplied at the Open Day to allow members of the public to state whereabouts in the village they lived.

9. Landowner discussions

It was agreed this matter would be deferred for discussion until after the Open Day.

10. Any Other Matters Arising

It was agreed the schedule would be updated at the next Committee meeting.

11. Public Forum

There were no members of the public present.

12. Date of next meetings

The next Neighbourhood Plan Committee meetings will be held on Tuesday 24th April 2018 and Tuesday 8th May 2018.

There being no further discussion the Chairman formally closed the meeting at
9:40pm

Signed:.....

Dated:.....